

**WESTFORD MIDDLE SCHOOL PTO**  
**GENERAL BOARD MEETING**  
**APRIL 8, 2009**

The meeting was called to order at 7:30 P.M. Present were Sue Havican (President), Chris Ross (Vice President, Blanchard), Kim Boumil (Vice President, Stony Brook), Jill Mullan (Treasurer), Kristy Rodman (Secretary), Rina Caldwell (Enrichment), Cindy Sacco (Enrichment), Peter Cohen (Principal, Stony Brook), Sue Thomas(Enrichment, Blanchard), Mary Anne Seraphin (Publicity) , Theresa Loftus (Fundraising, Blanchard) and Priti Patel.

**TREASURER'S REPORT AND BUDGET:** Jill reported that the MSPTO is in better shape than anticipated. Due to the Classroom Supplies expenditure being eliminated, the teachers at both schools will not be receiving a gift card this school year to use for classroom supplies. Enrichment reported that they are on track with expenses.

**FUNDRAISING:**

**Magazine Drive** – Based on the recommendation from Sue H., Kim, and Chris, the Board agreed to use a different magazine company, Jeannine, owned by Roger Coutu, for fundraising next school year. There were too many problems with QSP, the past vendor, to consider doing business with them again. The company, Jeannine, was selected based on promotional tools, free prizes, and better communication. Jeannine will also plant a tree in honor of every student that sells 3 magazine subscriptions to one household.  
**Cash Calendar Drive** – Suggestion was made to hold a cash calendar drive similar to the ones currently done by WA Boosters and WLYFC. Board agreed to revisit that idea next year.

**8<sup>TH</sup> GRADE CELEBRATION:** Chairman, Julie Olivier, stopped by to give an update on the progress of the celebration. Sue H. is chairing the breakfast and over 50 people have volunteered to help with the sub committees such as decorations, activities, clean up/set up, and beverages/food. Order of events are as follows:

Monday, June 22 – Awards at each school during the day and the Dance at night at Blanchard

Tuesday, June 23 – Breakfast at each school and students then bused to Canobie Lake Amusement Park

Wed, June 24 – Yearbook signings and Slide Show at each school

The theme is not decided yet, but it will be something “low key” to emphasize that this is casual dress event. Sue T. looked into getting T-shirts made for the students. She recommended a selling price of \$10 each and the cost it \$3.50. The profits will go to the celebration budget. For the families that cannot afford a T-shirt or admission to the park(\$28), monies will be used from the scholarship fund. Suggestion was made to keep the shirts bright as the students will be wearing them to Canobie Lake. After vacation break, the principals will be putting the celebration information on the school website.

**TEACHER APPRECIATION LUNCHEONS:** Luncheons will be held on May 6<sup>th</sup> at Blanchard and May 8<sup>th</sup> at SB. Parents have been asked for food and/or monetary donations. PTO has budgeted \$250 for each school.

**ENRICHMENT:** Upcoming events are Shakespeare Guys on May and Animal Adventures in June. Most shows will be brought back next year.

**NOMINATING COMMITTEE:** Priti Patel accepted the Secretary position and Kristy Rodman accepted the Treasurer position. Still in need of a Fundraising Chair for SB .

**SCHOOL NEWS:** Peter Cohen reported that SB has completed the LA MCAS testing this month and will be doing the math MCAS in May. Homework Club has stopped due to lack of funding and the parents will be asked for donations to restart the program. Tryouts for spring sports are this week. Superintendent recommended that Blanchard and SB have similar master schedules. This might put the schools on a 6 day rotation which would help the IA programs. Sue H. reported for Blanchard that the social studies teacher, Derek Parker, organized a team of 10 students to participate in National History Day competition. This team won the state competition and will be competing for a national title in Washington, DC in June.

**REQUESTS:** Mrs. Huntley, a Blanchard teacher, is requesting funds for materials to build a bench in honor of Mr. Furcillo, a tech ed teacher that passed away last year. Jill suggested using the \$500 that was in the budget for operating expenses that will not be used. Sue H. will coordinate this request.

**EXECUTIVE & GENERAL BOARD MEETINGS:** The next Executive Board Meeting will be on Wednesday, June 3<sup>rd</sup>, at Blanchard.

The meeting was adjourned at 8:50 pm.

Respectfully submitted,  
Kristy Rodman

